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Woodlands Academy,
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Head Teacher: Ms C Hasker

Together We Achieve

Wednesday 21st January 2026

Dear Parents/Carers,

I am writing to inform you that due to personal circumstances, Ms Hersi has taken a short leave of absence from Woodlands. She is due to return on Monday 9th February.

I am aware that she spoke to the children yesterday to inform them of her absence and to ensure that they understand her expectations for behaviour and learning while she is away. Ms Claire will be with the class throughout her absence and a supply teacher is due to start tomorrow, and will remain with the class until Ms Hersi returns. Ms Hersi has prepared all learning materials and activities for the class in her absence and has shared these with senior members of staff and Ms Claire.

Mrs Sherborne is also available to speak to should any concerns arise within Early Years during Ms Hersi's absence.

Thank you for your continued support.

Yours Sincerely

Ms Hasker

Headteacher

