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**Woodlands Academy,
Hathaway Gardens,
W13 0DH**

Head Teacher: Ms C Hasker

Together We Achieve

Thursday 18th December, 2025

Dear Parents and Carers,

I am writing to inform you that unfortunately Mrs Dharsani will be taking an extended medical leave from school from January. She is likely to be away from the school for up to six months and we are keen to ensure that children have a smooth transition to a new teacher in the new year.

The new teacher is Ms Sarwar and she is joining us from a school in a neighbouring borough. Mrs Dharsani has prepared a full transition plan for Ms Sarwar and has ensured that there is a clear plan for the curriculum for the rest of the academic year.

Ms Rana, who has been with the class this year, is going to be based at another school until February half term as part of her training, but will return to the Year 5 class after half term and remain with them until the end of the academic year. Ms Campbell will continue to be available to the Year 5 class throughout the year.

We expect the children to maintain the positive attitude to learning and positive behaviour that they have demonstrated in the classroom with Mrs Dharsani. The new teacher will be supported by SLT and the rest of the staff to ensure consistency for the class and we are sure you will welcome her to the Woodlands Community.

Thank you for your continued support.

Yours sincerely,

Ms Hasker

Headteacher



