

2nd September 2022

Dear Parents & Carers,

Re: Back To School Information

Welcome back to all our families and a warm welcome to all our new families. We hope that you have had an enjoyable break over the summer and that the children are looking forward to their return to school on **Monday 5th September 2022**. School staff have been busy preparing the school site and learning environments for the children's return and we are all excited for another fantastic year ahead!

This year the start and end times will stay the same, to make the transitions easier in the playground. If your child is in Nursery or Reception you may have been informed of different arrangements for the first couple of weeks and should follow that guidance.

The arrangements for the year are as follows:

Start of the Day

- **School starts at 8:30am**- we will continue to have a soft-start in the mornings, where children go into their classroom to start an Early Morning Work activity. The playground gates will open at 8:30am and **close promptly at 8:45am. Any pupil who arrives after this time will be marked as late and they should enter through the school office.**
- All pupils will enter through the playground gate near the train station.
- Nursery and Reception pupils can be brought to their classroom door by their parents. They should enter through the playground gate.
- If your child is attending afternoon Nursery sessions only, you should bring them to the school office for 12pm, where Miss Ash will collect them.

End of the Day

- Morning Nursery pupils will be collected from their classroom at 11:30am.
- Children in Nursery and Reception will be collected from their classrooms at 3pm.
- Pupils in **Years 1, 2 and 3 will be collected from the doors near to their classrooms at 3pm. There are signs at each door indicating which year group is collected from each door.**
- Pupils in **Years 4, 5 and 6 will be collected at 3:10pm. Year 4 will be collected from the door near the Year 3 classroom, Year 5 from the door near the Year 1 classroom and Year 6 from the door near the Year 2 classroom. All doors have signs indicating which classes will be dismissed from there.**
- When collecting your child, **please wait for the teacher to see you and call the child to dismiss them. Our priority is to make sure each child is dismissed safely. If another parent or family member is collecting your child, please ensure the School Office have been notified by 2pm on the day. If school is not aware of any change, we will not send your child home until we have spoken to you for confirmation. The person collecting your child will then have to wait until this is done.**



Key Information

- All clubs are booked through the app. If you would like your child to attend the after school club or breakfast club, you can now book this on the app, which will prompt you to pay for all sessions in advance. Please ask at the School Office for more information.
- Information about additional sports clubs will be sent out next week.
- A reminder of our school uniform details. **Black school shoes must be worn at all times except during PE:** <https://www.woodlands.ealing.sch.uk/about-us/the-school-day/>
- **On PE days, your child must come to school in their PE kit.** The PE timetable is below.

PE timetable

	Monday	Tuesday	Wednesday	Thursday	Friday
AM	Year 3 9:15- 10:15	Year 6 Swimming 9:00- 12:15			Year 6 9:45- 10:45
PM	Year 5 1:00- 2:00 Year 4 2:00- 3:00 Year 2 2:00- 3:00	Year 4 1:30-2:30	Year 2 1:00- 2:00 Year 1 2:00- 3:00 Year 3 2:00-3:00	Year 5 2:00- 3:00	Year 1 1:45- 2:45

- Year 6 will be swimming this term. They will be attending Northolt Pool every Tuesday morning, travelling by public transport.
- **If your child has any new medical needs, please can you share this information with the School Office as soon as possible. Any child who has Asthma needs to have their inhalers in school regardless of how often they are used.** If your child has medical needs which we are already aware of, we will be sending home a copy of their care plan next week. Please note any changes on this copy and return it to Ms Hasker via the school office.
- At Woodlands we offer healthy and balanced hot school lunches. Menus will be sent out as soon as possible. **As a healthy school, we do not allow unhealthy items in packed lunches. All hot school lunches are balanced and healthy.** More information on school lunches and packed lunches will be provided at our upcoming Parent Curriculum Meetings.
- **If your child is in Reception, Year 1 & Year 2, they are entitled to a free school lunch every day. We would like to encourage everyone to take up this great offer. You do not have to do anything to access this entitlement.**
- Library - During the first few weeks the library will be set up again for the new term. We hope to send books home in the next few weeks with information on how books will be borrowed and returned from the school library.
- School equipment - children will be provided with their own resources to use at school. Each child has their own 'sack' on their chair where they can keep their resources neatly organised. This also helps reduce covid transmission. **Children do not need to bring pencil cases or anything extra into school. These will be sent home if brought in.**

Parents/Visitors on site

- In the mornings, parents will be unable to talk to their child's class teacher as they will be in class teaching the children during the soft start.

- Parents will need to say goodbye at the gate so that we are able to safely manage the children coming into their classes. This is the same process that we had pre-covid.
- **At the end of the day, parents will be able to talk to their child's class teacher should they need to do so, but we kindly request that you wait until all the children are dismissed safely before approaching the teacher.** If you would like to make an appointment with your child's class teacher, you can also contact the office to ask for a phone appointment and the teacher will be able to call you back at a convenient time.

We are planning to hold **curriculum meetings** for each year group from Monday 12th September. This is an opportunity for you to meet your child's teacher, learn about the topics they will be covering this year and familiarise yourself with the expectations and routines for their year group. Texts will be sent on behalf of each year group, informing you of the time and date. Each one will be held on a different day so those with multiple children in the school have the opportunity to attend each session.

We look forward to seeing you on time on Monday and hope that you enjoy the rest of your break.

Yours Sincerely,

Ms C Hasker
Headteacher & SENCO