

# Covid-19 Generic risk assessment template for schools and childcare settings

September update

Dec 2021 update- This document was updated to align it with the letter sent out by Anna Bryden (Ealing Council Director of Public Health) to Schools on the 29<sup>th</sup> November 2021. Updates are around government guidance on the Omicron variant and the local authority local response plan.

December 17<sup>th</sup> update- Further updates were made to align it with changes due to Plan B of the government's response to Covid-19.

Plan B of the government's response to Covid-19 which is now in place requires all education and childcare settings, including further and higher education providers, to continue to provide face-to-face teaching, and staff should continue to attend their place of work if required to deliver this. Office workers who can work from home should do so from Monday 13 December. Anyone who cannot work from home should continue to go into work – for example, to access equipment necessary for their role or where their role must be completed in-person. Education and childcare leaders are best placed to determine the workforce required to meet the needs of their children, pupils and students. Education and childcare leaders will need to consider whether it is possible for specific staff undertaking certain roles to work from home, while minimising disruption to face-to-face education and care.

## January 2022 Update:

### Face Coverings:

As of the 2 January 2022 the government has recommended that in those schools where pupils in year 7 and above are educated, face coverings should now be worn in classrooms as a temporary measure. This does not apply in situations where wearing a face covering would impact on the ability to take part in exercise or strenuous activity, for example in PE lessons. Pupils in these schools must also wear a face covering when travelling on public transport and should wear it on dedicated transport to and from school. Face coverings should also be worn by pupils, staff and adult visitors when moving around the premises such as in corridors and communal areas. Teachers are not ordinarily expected to wear a face covering in the classroom although settings should be sensitive to the needs of individual teachers. It is recognised that some teachers working with SEND children and young people may wear face coverings as part of their normal working practice.

In primary schools, face coverings should be worn by staff and adults (including visitors) when moving around in corridors and communal areas. Children in primary schools should not be asked to wear face coverings.

### Self-isolation periods for those who test positive for Covid-19:

Positive Individuals can now take lateral flow tests on day 6 and day 7 of their self-isolation period. Those who receive two negative test results are no longer required to complete 10 full days of self-isolation and can return to school after the two consecutive negative lateral flow test results as long as they don't have a high temperature. The first test must be taken no earlier than day 6 of the self-isolation period and tests must be taken 24 hours apart. This also applies to children under 5, with lateral flow testing at parental or guardian discretion. Anyone who is unable to take lateral flow tests will need to continue

with the 10 days isolation period. Full details can be found in the [stay at home guidance](#) including the precautions to take if anyone returns to school before the full 10 days isolation period.

Health and social care workers working in schools should continue to follow guidance for their sector on taking lateral flow tests on day 8, 9 and 10. Full details can be found [here](#) including the precautions to take if anyone returns to school before the full 10 days isolation period.

#### **Temporary suspension of confirmatory PCR tests for positive lateral flow test results:**

The government have announced that as of the 11 January, asymptomatic people who receive a positive lateral flow test result for Covid-19 will self-isolate immediately but will not be required to take a confirmatory PCR test. Positive lateral flow test results need to be [reported on GOV.UK](#) after which the individual will be contacted by NHS Test and Trace so that their contacts can be traced. Those who have symptoms of Covid-19 will still be required to take a PCR test as will those who are eligible for the £500 Test and Trace Support Payments. Here are the [full announcement details including any exemptions](#).

#### **Daily testing for close contacts of Covid-19:**

People who are fully vaccinated, or children and young people aged between 5 and 18 years and 6 months, identified as a close contact of someone with Covid-19, should take a lateral flow test every day for seven days and continue to attend their setting as normal, unless they have a positive test result or develop symptoms at any time.

Children under 5 are not being advised to take part in daily testing of close contacts. If a child under 5 is a contact of a confirmed case, they are not required to self-isolate and should not start daily testing. If they live in the same household as someone with Covid-19 they should limit their contact with anyone who is at higher risk of severe illness if infected with Covid-19 and arrange to take a PCR test as soon as possible. They can continue to attend an education or childcare setting while waiting for the PCR result. If the test is positive, they should follow the [stay at home guidance](#).

#### **Changes to rules for fully vaccinated travel to England:**

The government have announced some changes for those who are fully vaccinated and [travel to England](#). In summary:

**As of the 7 January (after 4am), fully vaccinated people do not need to take a Covid-19 test before they travel to England, and they don't have to quarantine when they arrive to England.**

**As of the 9 January (4am), fully vaccinated people can choose to take a lateral flow test instead of a PCR test after they arrive in England.**

#### **Covid-19 Vaccines**

[Schools should continue to encourage all those eligible for Covid vaccines to engage with the NHS vaccine programme.](#)

The following actions will contribute to reducing the likelihood of COVID-19 transmission:

- 1) Ensure good hygiene for everyone
- 2) Maintain appropriate cleaning regimes
- 3) Keep occupied spaces well ventilated
- 4) Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19

**Further government guidance** can be found at: [Actions for schools during the coronavirus outbreak - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/actions/coronavirus-actions-for-schools), [Contingency framework: education and childcare settings \(publishing.service.gov.uk\)](https://publishing.service.gov.uk/government/publications/coronavirus-contingency-framework-education-and-childcare-settings) and on coronavirus information [Ealing Grid for Learning](#)



**This Risk Assessment should be completed in conjunction with the guidance above and with the guidance available on EGfL**

Further advice can be sought by contacting either [Raj Chowdhury](#) (Children's Services) or [Steve Dunham](#) (Children's Services)

Document Changes	Date
Original document published	22 <sup>nd</sup> May 2020
References made to EHCP children with 1-2-1 support. Hierarchy of controls added for all settings. Note added about virtual assemblies. Note added about seeking advice if required around propping of doors. Note added about cleaning of lunch areas. Note added on external providers of OT/physiotherapy and hydrotherapy sessions.	26 <sup>th</sup> May 2020
First page text amended to reflect the updated guidance on those clinically vulnerable and those clinically extremely vulnerable (shielding).	4 <sup>th</sup> June 2020
Text added about the 'Test and Trace' system and what schools should do in the event of a suspected or confirmed case.	19 <sup>th</sup> June 2020
Text added to clarify that staff members do not need to self-isolate as a precaution if they need to change 'bubbles'.	22 <sup>nd</sup> June 2020
Front page updated to reflect changes to government guidance for schools bringing back all children. Risk assessment rewrite based on amended government guidance	3 <sup>rd</sup> July 2020
As a result of trade union consultation, a reminder added for schools to adequately record details of pupils, staff and visitors on site.	8 <sup>th</sup> July 2020
In line with updated guidance, the need for strict social distancing on dedicated transport removed and schools to provide immunisation programmes as normal added.	31 <sup>st</sup> July 2020
Updated to reflect the fact that the local authority now only needs to be informed about any positive cases (not suspected cases). In line with updated government guidance, the potential use of face coverings in secondary schools added.	26 <sup>th</sup> August 2020

In line with updated government guidance, face coverings now advised for over 11's on dedicated transport and a note added to ensure that ventilation is maximised on dedicated transport vehicles. Schools signposted to government guidance on; music, dance, drama, indoor/outdoor performances and team sports.	1 <sup>st</sup> September 2020
Link added to the HSE website on first aid. Link to the St John's Ambulance website removed.	10 <sup>th</sup> September 2020
DfE contact details added for any confirmed cases	17 <sup>th</sup> September 2020
Changes made to reflect further controls due to the new virus variants and January 2021 national lockdown. Additional controls include; High schools may wish to use face coverings in classrooms, keeping occupied spaces well ventilated, highlighting the need to keep visitors to an absolute minimum, reminding schools to keep 'bubble sizes' as small as possible and the rollout of asymptomatic testing in certain school settings.	8 <sup>th</sup> January 2021
Updates made in line with Government guidance published on the 22 <sup>nd</sup> February 2021 for the full opening of schools in March. Changes made include the areas of face coverings and asymptomatic testing. Overall size of document also reduced.	24 <sup>th</sup> February 2021
Updates made in line with Government guidance published on 26 <sup>th</sup> March 2021. Changes made in the areas of; test and trace, CEV pupils, educational visits, wraparound care and extra-curricular activities and physical activities.	29 <sup>th</sup> March 2021
Updates made in line with Government guidance published on the 10 <sup>th</sup> May 2021. Foreword note added on face coverings. Additions made in the areas of educational visits, wraparound and extra-curricular provisions, performances and outdoor activities.	12 <sup>th</sup> May 2021

Updates made in line with Government guidance published on the 6 <sup>th</sup> July 2021 on Step 4 of the roadmap and local/London wide public health advice.	15 <sup>th</sup> July 2021
Aligned to the new phase in the government's response to the pandemic alongside advice from the local authority Public Health Team.	24 <sup>th</sup> August 2021
Aligned with the letter sent out by Anna Bryden (Ealing Council Director of Public Health) to Schools on the 29 <sup>th</sup> November 2021. Updates are around government guidance on the Omicron variant and the local authority local response plan.	29 <sup>th</sup> November 2021
Aligned with the government's Plan B response to Covid-19	10 <sup>th</sup> December 2021
Updated in line with new guidance on face coverings, self-isolation periods, confirmatory PCR tests and travel to England.	10 <sup>th</sup> January 2022

<b>School:</b> 			<b>School address:</b>		<b>Review Date:</b> (This is a dynamic document and should be reviewed and updated if there are any changes)			
<b>Assessment Date: 1<sup>st</sup> September 2021</b>			<b>What/who is being assessed?</b> Biological hazard- Covid-19 within educational settings (This is a generic risk assessment for schools with signposts to the relevant Government guidance. Schools will need to include any specific controls they have in place to this document).					
<b>Name of Assessor: C Hasker</b>					<b>Responsible Person for Actions:</b>		All staff	
Task / Activity Area	Hazard	Who might be harmed and how?	What are your existing controls? <i>SLT's to write what is being done now and then refer to Recommended controls:</i>	Recommended Control Measures <i>SLT's to move Recommended Controls into Existing Controls once they have been implemented:</i>	Action by who/when?	Likelihood of occurrence after recommended controls added (L) 1-Very Unlikely 2-Unlikely 3- Possible 4- Likely 5- Very Likely Likelihood = Probability of occurrence based on specific activity being assessed	Impact (I) 1-Negligible 2- Minor 3- Moderate 4- Major 5- Extreme Impact = Estimate of harm based on specific activity being assessed	Overall Risk (L X I) + I  <div style="display: flex; flex-direction: column; align-items: center;"> <span style="color: green; margin-bottom: 5px;">&lt;10 = Low</span> <span style="color: orange; margin-bottom: 5px;">10-19 = Medium</span> <span style="color: red;">20-30 = High</span> </div>

Task / Activity Area	Hazard	Who might be harmed and how?	What are your existing controls?	Recommended Control Measures	Action by whom/when?	Likelihood of occurrence after recommended controls (L)	Impact (I)	Overall Risk (L X I) + I
Entering the school	Biological hazard- Covid-19	Staff, parents and pupils could become infected with COVID-19. If so, they are likely to experience mild symptoms such as fever or cough. In severe cases, this could lead to severe illness and hospitalisation, and, in rare cases, even death	<p><i>Parents to drop off their children at the school gate and allow them to enter the school independently.</i></p> <p><i>Parents of EYFS pupils to drop off their children outside the classroom doors.</i></p> <p><i>Soft start for Reception- Year 6 to limit congestion at the gates and to prevent any loss of learning time</i></p>	<ul style="list-style-type: none"> <li>• Parents and other visitors to take a lateral flow test before entering the school. All parent meetings should, where possible be held via phone.</li> <li>• Parents are aware to stay at home when a child or household member develops coronavirus symptoms and access PCR testing. Schools communicate this regularly to parents.</li> <li>• On entry to school, staff and pupils to wash their hands with soap and water for at least 20 seconds and hands dried or use alcohol hand rub or sanitiser ensuring that all parts of the hands are covered. Skin friendly cleaning wipes can be used as an alternative.</li> </ul> <p>Guidance for school offices can be found <a href="#">here</a></p>		2	3	<p>(2X3) +3 = 9 (Low)</p>

Task / Activity Area	Hazard	Who might be harmed and how?	What are your existing controls?	Recommended Control Measures	Action by whom/when?	Likelihood of occurrence after recommended controls (L)	Impact (I)	Overall Risk (L X I) + I
			<p><i>. Gates will open at 8:30am and close at 8:45am. Only EYFS parents will be permitted to enter the school beyond the gates.</i></p> <p><i>EYFS parents may support their children to settle in class and will be encouraged to wear masks.</i></p> <p><i>Masks for visitors will be encouraged</i></p>					

Reducing exposure and transmission of Coronavirus (All settings)	Biological hazard- Covid-19	Staff, parents and pupils could become infected with COVID-19. If so, they are likely to experience mild symptoms such as fever or cough. In severe cases, this could lead to severe illness and hospitalisation, and, in rare cases, even death	<p><i>Individual risk assessments for CEV and CV members of staff.</i></p> <p><i>Staff to be encouraged to wear masks in communal areas or when communicating directly with other staff/parents.</i></p> <p><i>Staff have access to masks and gloves as needed.</i></p> <p><i>Wipes available in shared areas (e.g. music room/computer room) and equipment should be wiped down after use.</i></p> <p><i>Lateral Flow</i></p>	<p><a href="#">Government guidance</a> to be followed for high schools and primary schools.</p> <p><a href="#">Government guidance</a> to be followed by early years settings. The early years foundation stage (EYFS) <a href="#">statutory framework</a> still applies.</p> <p><a href="#">Specific guidance for Special schools and other specialist settings</a> to be followed.</p> <p>As normal, schools should provide immunisation programmes on site, ensuring these will be delivered in keeping with the school's control measures.</p> <ul style="list-style-type: none"> <li>• <b>Ensure good hygiene for everyone</b></li> <li>• Hand hygiene- Frequent and thorough hand cleaning is already a regular practice now. Schools to continue to ensure that pupils clean their hands regularly. This can be done with soap and water or hand sanitiser.</li> </ul>	2	3	<p>(2X3) +3 = 9 (Low)</p>
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			<p><i>Tests to be available to staff while stocks are available. Staff to be encouraged to test themselves twice a week as a precaution and to report any positive tests to SLT immediately. Any positive LFT to be confirmed with a PCR.</i></p> <p><i>Daily refilling of soap and hand sanitiser around the building.</i></p> <p><i>Children and staff to wash/sanitise hands regularly.</i></p> <p><i>Assemblies to be held in hall, with children sitting in year group</i></p>	<ul style="list-style-type: none"> <li>• Respiratory hygiene-The 'catch it, bin it, kill it' approach continues to be very important. The <a href="#">e-Bug COVID-19 website</a> contains free resources for schools, including materials to encourage good hand and respiratory hygiene.</li> <li>• Use of personal protective equipment (PPE)- Refer to the PPE section</li> </ul> <p><b>2) Maintain appropriate cleaning regimes, using standard products such as detergents-</b></p> <ul style="list-style-type: none"> <li>• Schools should maintain an appropriate cleaning schedule. This should include regular cleaning of areas and equipment (for example, twice per day), with a particular focus on frequently touched surfaces (both inside and outside including play equipment).</li> <li>• <a href="#">Government guidance</a> on cleaning followed</li> </ul> <p><b>3. Keep occupied spaces well</b></p>				
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			<p><i>order. Should anyone test positive, assemblies will continue virtually until isolation periods have been observed.</i></p> <p><i>While the school is not responsible for tracking Covid cases within our families, they will be encouraged to inform the school if anyone within a child's extended family/circle tests positive for Covid.</i></p>	<p><b>ventilated</b></p> <ul style="list-style-type: none"> <li>• Improve fresh air in poorly ventilated areas, giving particular consideration when holding events where visitors such as parents are on site.</li> <li>• <a href="#">Make use of the CO2 monitors that are being provided by central government to identify poorly ventilated rooms.</a></li> <li>• Opening external windows can improve natural ventilation, and in addition, opening internal doors can also assist with creating a throughput of air. If necessary, external opening doors may also be used (if they are not fire doors and where safe to do so).</li> <li>• Ventilation strategy available on <a href="#">EGfL</a></li> <li>• HSE guidance on ventilation available <a href="#">here</a></li> <li>• CIBSE advice available <a href="#">here</a></li> </ul> <p><b>4. Follow public health advice on testing, self-isolation and managing confirmed cases of</b></p>				
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				<p><b>COVID-19</b></p> <p><b>Symptoms:</b></p> <ul style="list-style-type: none"> <li>• Pupils, staff and visitors should not come into school if they have symptoms, have had a positive test result or other reasons requiring them to stay at home due to the risk of them passing on COVID-19 (for example, they are required to quarantine).</li> <li>• If anyone in the school develops COVID-19 symptoms, however mild, they should be sent home (not via public transport wherever possible) and told to self-isolate and follow the <u>stay at home guidance</u> including taking a test. Any household members should also follow this guidance. Any pupil with symptoms awaiting collection should be left in a room on their own if possible and safe to do so. A window should be opened for fresh air ventilation if possible. Appropriate <u>PPE</u> should also</li> </ul>				
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				<p>be used if close contact is necessary. Any rooms they use should be cleaned after they have left.</p> <p><b>Asymptomatic Testing:</b></p> <ul style="list-style-type: none"> <li>• All secondary school pupils should receive 2 on-site lateral flow device tests, 3 to 5 days apart, on their return in the autumn term.</li> <li>• Settings may commence testing from 3 working days before the start of term and can stagger return of pupils across the first week to manage this. Pupils should then continue to test twice weekly at home until the end of September, when this will be reviewed.</li> <li>• Staff should undertake twice weekly home tests whenever they are on site until the end of September, when this will also be reviewed.</li> <li>• Secondary schools should retain a small asymptomatic testing site (ATS) on-site until further notice so they can offer testing to pupils</li> </ul>				
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				<p>who are unable to test themselves at home.</p> <ul style="list-style-type: none"> <li>There is no need for primary age pupils (those in year 6 and below) to test over the summer period. They will be offered the 2 tests at an ATS at the beginning of the autumn term when they start at their secondary school as a new year 7. Schools may choose, however, to start testing year 6 pupils earlier, including in summer schools, depending on their local circumstances.</li> </ul> <p><b>Testing in a covid positive household</b></p> <ul style="list-style-type: none"> <li>When a member of a student's household has tested positive, we recommend that household members attending primary or secondary school to undertake 7 days of daily testing with lateral flow tests. Lateral flow tests can be ordered <a href="#">online</a>. LFTs should be taken for 7 days</li> </ul>				
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				<p>from the date of COVID-19 symptoms started in the household or from the date of the first positive test if there are no symptoms.</p> <ul style="list-style-type: none"> <li>In all cases of positive Covid-19, the <u>stay at home guidance</u> should be followed which includes up to date information on isolation periods and testing requirements.</li> </ul> <p><b>Limiting social/non-essential activity in covid positive households</b></p> <ul style="list-style-type: none"> <li>When a member of a student's household has tested positive, we recommend that you encourage the family to limit social or non-essential activity outside of the school day for 10 days from the date of the first positive test if there are no symptoms or 10 days from the date that COVID-19 symptoms started in the household. This includes playdates, sports, parties, and any extracurricular activities. This will help to</li> </ul>				
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				<p>reduce ongoing transmission across the borough.</p> <p><b>Confirmatory PCR Tests:</b></p> <ul style="list-style-type: none"> <li>Staff and pupils with a positive LFD test result should self-isolate in line with the <u>stay at home guidance</u>. They will also need to get a free <u>PCR test</u> to check if they have Covid-19. Whilst awaiting the PCR result, the individual should continue to self-isolate. If the PCR test is taken within 2 days of the positive lateral flow test, and is negative, it overrides the self-test LFD test and the pupil can return to school, as long as the individual doesn't have COVID-19 symptoms.</li> <li><u>Additional information</u> on PCR test kits for schools and further education providers is available.</li> </ul> <p><b>Close Contact Tracing:</b></p>				
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				<ul style="list-style-type: none"> <li>Close contacts will be identified via NHS Test and Trace and education settings are no longer expected undertake contact tracing. NHS Test and Trace will work with the positive case to identify close contacts. Contacts from a school setting will only be traced by NHS Test and Trace where the positive case specifically identifies the individual as being a close contact. This is likely to be a small number of individuals who would be most at risk of contracting COVID-19 due to the nature of the close contact. Schools may be contacted in exceptional cases to help with identifying close contacts, as currently happens in managing other infectious diseases.</li> <li><a href="#">Guidance for close contacts to be followed.</a></li> </ul> <p><b>Vaccine uptake:</b></p> <ul style="list-style-type: none"> <li><a href="#">Schools should continue to</a></li> </ul>				
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				<p>encourage all those eligible for Covid vaccines to engage with the NHS vaccine programme.</p> <p><b>Face coverings:</b></p> <ul style="list-style-type: none"> <li>Refer to PPE section</li> </ul> <p><b>Out-of school settings and wraparound childcare:</b></p> <ul style="list-style-type: none"> <li>Planning guidance can be found <a href="#">here</a></li> </ul>				
Educational visits and school events	Biological hazard-Covid-19	Staff, parents and pupils could become infected with COVID-19. If so, they are likely to experience mild symptoms such as fever or cough. In severe cases, this could lead to severe illness and hospitalisation,	<p><i>Detailed risk assessment to be undertaken, with specific reference to any CEV or CV staff or pupils attending.</i></p> <p><i>Covid measures at destination to be included in Risk Assessment.</i></p> <p><i>Swimming will resume from September</i></p>	<ul style="list-style-type: none"> <li>Schools are not required to use the NHS COVID Pass, unless they are holding a specific event (such as a reception, concert or party) that meets the <a href="#">attendance thresholds</a>. Where applicable, schools should follow guidance on mandatory certification for events. Under 18s are exempt from showing their COVID Status but should be counted towards attendance thresholds.</li> <li>All travellers arriving into the UK to follow the most</li> </ul>		1	3	<p>(1X3) +3 = 6 (Low)</p>

		and, in rare cases, even death	2021, with Year 6 attending Northolt Pool on Wednesday Mornings. 3 members of staff will attend with the class and a detailed risk assessment with alternative transport routes in case of cancellations, will be prepared in advance.	<ul style="list-style-type: none"> <li>up to date <a href="#">travel advice</a>.</li> <li>Schools which have reached DfE thresholds and are under LCRC amber measures are unable to go ahead with in-person school events or day trips. Schools that have reached DfE thresholds and are under LCRC green measures will need to discuss their event plans or day trips with LCRC and the Local Authority on a case-by-case basis.</li> <li>All visits should follow the <a href="#">Ealing There and Back Again Policy</a>.</li> </ul>				
Lunch	Biological hazard-Covid-19	Staff, parents and pupils could become infected with COVID-19. If so, they are likely to experience mild symptoms such as fever or cough. In severe cases, this could lead	Classes to remain within designated playgrounds at play and lunch time. These are no longer limited to one class at a time, but numbers are still limited. Pupils from different classes may now	<ul style="list-style-type: none"> <li>School kitchens to comply with the <a href="#">guidance for food businesses on Coronavirus</a></li> </ul>		2	3	(2X3) +3 = 9 (Low)

		to severe illness and hospitalisation, and, in rare cases, even death	<p><i>interact with each other.</i></p> <p><i>Staggered lunch times to ensure time to clean and to limit capacity in hall. A maximum of 2 classes (+ EY) will be in the hall at the same time.</i></p> <p><i>TAs to supervise their own classes throughout lunchtime, with radios used to communicate between groups.</i></p>					
Transport Arrangements	Biological hazard-Covid-19	Staff, parents and pupils could become infected with COVID-19. If so, they are likely to experience mild	<p><i>Families are encouraged to walk to school.</i></p> <p><i>Space is available to store scooters and bikes onsite. Children can leave these at</i></p>	<ul style="list-style-type: none"> <li>Schools, parents and students should follow the <a href="#">Coronavirus (COVID-19): safer travel guidance for passengers</a></li> <li>All people travelling to England must adhere to <a href="#">travel legislation</a>, details of which are set out in <a href="#">government travel advice</a></li> </ul>		2	3	<p><b>(2X3) +3</b></p> <p><b>=</b></p> <p><b>9</b></p> <p><b>(Low)</b></p>

		symptoms such as fever or cough. In severe cases, this could lead to severe illness and hospitalisation, and, in rare cases, even death	<i>one of the two bike sheds accessible from the KS1 playground and pedestrian gate. Staff and parents travelling on public transport will be encouraged to continue wearing masks.</i>	<ul style="list-style-type: none"> <li>Dedicated transport providers to consider: <ul style="list-style-type: none"> <li>Face coverings to be worn by children and young people aged 11 and above.</li> <li>use of hand sanitiser upon boarding and/or disembarking</li> <li>additional cleaning of vehicles</li> <li>ventilation of fresh air (from outside the vehicle) is maximised, particularly through opening windows and ceiling vents</li> </ul> </li> <li>Public transport: <ul style="list-style-type: none"> <li>Face coverings to be used by children over the age of 11.</li> </ul> </li> </ul>				
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Dealing with suspected and confirmed cases of	Biological hazard-Covid-19	Staff, parents and pupils could become infected with COVID-19. If so, they are	<i>Robust attendance procedures ensure children's symptoms are recorded when</i>	<ul style="list-style-type: none"> <li>Refer to the flowchart on dealing with suspected and confirmed cases on <u>EGfL</u></li> <li>If a pupil develops symptoms and is awaiting collection, <u>government</u></li> </ul>		2	3	<b>(2X3) +3</b> <b>=</b> <b>9</b> <b>(Low)</b>
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Covid-19		likely to experience mild symptoms such as fever or cough. In severe cases, this could lead to severe illness and hospitalisation, and, in rare cases, even death	<i>absent and parents are supported to book a test if symptoms of covid are shown.</i>  <i>Isolation room is available in close proximity to the school office.</i>	<p><u>guidance</u> should be followed and the pupil moved to a ventilated isolation room.</p> <p><b>DfE Thresholds</b></p> <ul style="list-style-type: none"> <li>Schools and the local authority will manage any cases that meet or exceed DfE thresholds in accordance with the <a href="#">DfE Contingency Framework</a>.</li> </ul>				
Use of PPE/face coverings	Biological hazard-Covid-19	Staff, parents and pupils could become infected with COVID-19. If so, they are likely to experience mild symptoms such as fever or cough. In severe cases, this could lead to severe illness and	<p><i>Staff will be encouraged to wear masks in particularly busy areas or when meeting with visitors.</i></p> <p><i>Visitors to the school will be encouraged to wear masks.</i></p>	<ul style="list-style-type: none"> <li>In primary schools, face coverings should be worn by staff and adults (including visitors) when moving around in corridors and communal areas. Children in primary schools should not be asked to wear face coverings.</li> <li><a href="#">Government guidance on PPE</a> to be followed.</li> <li>Any PPE should be disposed of in line with Government guidance on <a href="#">cleaning in non-healthcare settings</a>.</li> </ul>		2	3	<p><b>(2X3) +3</b></p> <p><b>=</b></p> <p><b>9</b></p> <p><b>(Low)</b></p>

		hospitalisation, and, in rare cases, even death						
Administering First aid/ Medication	Biological hazard- Covid-19	Staff, parents and pupils could become infected with COVID-19. If so, they are likely to experience mild symptoms such as fever or cough. In severe cases, this could lead to severe illness and hospitalisation, and, in rare cases, even death	<ul style="list-style-type: none"> <li>• <i>Schools have a suitable number of staff on duty</i></li> <li>• <i>Schools have a first aid risk assessment and medication policy in place</i></li> </ul> <p><i>First aid boxes are available in every classroom, with individual inhalers and first aid equipment easily accessible</i></p>	<ul style="list-style-type: none"> <li>• <u>HSE guidance on first aid</u> followed. This includes first aid cover and qualifications as well as guidance for first aiders</li> <li>• Administering first aid and medication risk assessments to be amended by schools</li> <li>• <u><a href="#">Government PPE guidance</a></u> followed.</li> </ul>		2	3	<p><b>(2X3) +3</b></p> <p><b>=</b></p> <p><b>9</b></p> <p><b>(Low)</b></p>

Leaving the school	Biological hazard- Covid-19	Staff, parents and pupils could become infected with COVID-19. If so, they are likely to experience mild symptoms such as fever or cough. In severe cases, this could lead to severe illness and hospitalisation, and, in rare cases, even death	<p><i>Parents collect pupils from designated areas of the school playground.</i></p> <p><i>Pupils are dismissed from inside the building and are not released until parents are visible to the member of staff dismissing.</i></p> <p><i>Staggered finish times ensure all pupils can be dismissed safely, while allowing parents the space to socially distance where possible.</i></p>	<ul style="list-style-type: none"> <li>Staff and pupils to wash their hands with soap and water for at least 20 seconds and hands dried or use alcohol hand rub or sanitiser ensuring that all parts of the hands are covered. Skin friendly cleaning wipes can be used as an alternative.</li> </ul>		2	3	<p><b>(2X3) +3</b></p> <p><b>=</b></p> <p><b>9</b></p> <p><b>(Low)</b></p>
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<b>Likelihood:</b>						
Very Likely	5	6	12	18	24	30
Likely	4	5	10	15	20	25
Possible	3	4	8	12	16	20
Unlikely	2	3	6	9	12	15
Very Unlikely	1	2	4	6	8	10
		1	2	3	4	5
<b>Impact:</b>		Negligible	Minor	Moderate	Major	Extreme