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## Woodlands Academy, Hathaway Gardens, W13 0DH



Together We Achieve

Head Teacher: Ms Harinder Rana

3<sup>rd</sup> December 2020

Dear Parents/Carers,

**Re: Plans for Christmas** 

We understand that Christmas this year is very different to our usual to our end of term celebrations. While we have had to make changes to ensure everyone is safe, we have done our best to try and keep things as familiar as possible.

Having reviewed our Covid Risk Assessment, we have decided that:

- Christmas Cards: Christmas cards are allowed to be given out to your child's class only. To do this safely, all cards will need to be in by Friday 11th December 2020. We will store them in a safe place and hand them out using gloves to children/staff to take home on the last day of term. Any cards sent for children in other classes will not be sent out as we do not have capacity to organise cards across bubbles.
- Christmas Jumper Day Friday 11th December 2020: Children can wear a festive or colourful jumper. School shoes and trousers are still expected to be worn as usual.
- Christmas Dinner Day Friday 11th December 2020: Our special Christmas dinner will take place in the hall, socially distanced. Names have been submitted to our school caterers and can no longer be changed.
- Christmas Nativity: As we are unable to have our usual nativity this year, Mr Jones has organised something special for our families. More information to follow.
- Decorations in school: As we cannot access the hall as frequently as usual, we are decorating a special Christmas Corridor in the school for all pupils and staff to enjoy.

A reminder of our earlier finish times on the last day of term, Friday 18th December 2020:

Class	End Time
Nursery	To be collected at the
(part-time children)	usual time of 11.30pm
Nursery	
(full-time children)	12.30pm
Reception	12.30pm
Year 1	12.30pm
Year 2	12.40pm
Year 3	12.40pm
Year 4	12.50pm
Year 5	12.50pm
Year 6	1.00pm

We look forward to our end of term festivities. Keep an eye out for our end of term newsletter! Yours sincerely,

Mrs Magan & Ms Hasker **Acting Co-Headteachers** 











