Woodlands Academy, Hathaway Gardens, W13 0DH



Together We Achieve

Multi Academy Trust

Head Teacher: Ms Harinder Rana

3rd September 2020

Dear Parents & Carers,

GUIDELINES FOR PERMISSION FOR PUPILS IN YEAR 6 TO WALK HOME ALONE

At the end of this letter, you will find a link to complete our 'electronic permission form' to give your consent.

Parents of children in Year 6 who wish them to walk home unescorted by an adult, at the end of the school day (15:00hrs), must adhere to the following guidelines:

- Parents must have registered with the school that they are prepared for their children to walk directly
 home from school at the end of the day and take responsibility for their children to walk to and from school
 alone.
- Children must be in Year 6.
- It is the parent's responsibility to check the route that their children may walk home in order that they may make an assessment of the appropriateness of the journey. Crossing of fast roads, walking through secluded areas is to be discouraged. A single route must be agreed.
- Parents must be certain that children have an awareness and understanding of the green cross code and stranger danger. It is parent's responsibility to ensure they are sufficiently happy that their child is capable of undertaking the proposed journey safely.
- During winter months and/or inclement weather, children must be dressed appropriately.
- Children should preferably walk in a group and not alone.
- Children should know their home phone number (plus one other emergency contact) and either have their own mobile phone or money for a phone box.
- There must be someone at home to meet the child on their arrival.
- Any child must be capable of arriving home within 30 minutes of the end of the school day (15:15hrs).
 Journeys over 30 minutes are not considered appropriate for children to walk at this stage and we do not give permission for this.
- If any child does not arrive home within the agreed time frame, parents must immediately notify the school in order that appropriate action can be taken, (30 minutes or less).
- If any child does not arrive home within the agreed time frame and direct contact with the child has not been established by either school or parents, school will instigate the missing person's procedure in conjunction with the relevant authorities.
- If the missing person procedure is initiated there must be a point of contact remaining at both the home and school location until further advised by the relevant authorities.











- If your child does arrive home after the missing person procedure has been instigated, immediate notification to the relevant authorities/emergency services must be made. This is to enable a missing person procedure to be stood down.
- Once a missing person procedure is initiated responsibility will pass to the relevant authority to further any enquiries. Both parents and school will be guided by them in order that a successful outcome is achieved.

To give consent for your child to walk to and from school alone, you must now complete our 'electronic permission form' by clicking here.

Yours Sincerely

Harinder Rana Headteacher











