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Woodlands Academy, Hathaway Gardens, W13 0DH

Head Teacher: Ms Harinder Rana

## Together We Achieve

Thursday 10<sup>th</sup> September 2020

Dear Parents/Carers,

It is <u>VITAL</u> that you follow the rules put in place by the Government and NHS in order to stop the spread of Covid-19 in our community.

You must **NOT** send your child OR their siblings to school if anyone in your household has ANY of the symptoms below.

If you do send your child or their siblings to school, you are putting our whole school community at risk.

This includes putting vulnerable adults like the elderly at risk too.

The main symptoms of coronavirus are:

- a high temperature this means you feel hot to touch on your chest or back (you do not need to measure your temperature)
- a new, continuous cough this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
- a loss or change to your sense of smell or taste this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal

Most people with coronavirus have at least 1 of these symptoms.

Please follow the instructions below. If you are unsure of what to do, please phone the school office.

What to do if	Action Needed	Return to School
my child has coronavirus symptoms	<ul> <li>Do not come to school</li> <li>Initial contact with school and regarding test result</li> <li>Whole household must selfisolate</li> <li>Child must get a test</li> <li>Inform school immediately about the test result</li> </ul>	If a test is taken and it is negative  – return to school immediately  If a test is taken and it is positive (see below)  If no test is taken – return after 10 days
my child tests positive for coronavirus	<ul> <li>Do not come to school</li> <li>Initial contact with school and regarding test result</li> <li>Child must self-isolate for at least 10 days</li> <li>Whole household must self-isolate for 14 days</li> <li>Inform school immediately about the test result</li> </ul>	If you had a test because you had symptoms - keep self-isolating for at least 10 days from when your symptoms started.  If you had a test but have not had symptoms - self-isolate for 10 days from when you had the test.













someone in my household has coronavirus symptoms	<ul> <li>Do not come to school</li> <li>Initial contact with school and regarding test result</li> <li>Whole household must self-isolate</li> <li>Household member with symptoms must get a test</li> <li>Inform school immediately about the test result</li> </ul>	If the household member tests negative – return to school immediately  If the household member tests positive (see below)  If no test is taken – return after 10 days
someone in my household tests positive for coronavirus	<ul> <li>Do not come to school</li> <li>Initial contact with school</li> <li>Whole household must self-isolate for 14 days</li> </ul>	When the child has completed 14 days of self-isolation
NHS test and trace have identified my child as a 'close contact' of somebody with symptoms or confirmed coronavirus	<ul> <li>Do not come to school</li> <li>Initial contact with school</li> <li>Child must self-isolate for 14 days</li> </ul>	When the child has completed 14 days of self-isolation
we/my child has travelled and has to self- isolate as a period or quarantine	Do not take unauthorised leave during term time Consider quarantine requirements and FCO advice when booking travel Provide information to school as per attendance policy  Returning from a destination when quarantine is needed: Do not come to school Initial contact with school Household who travelled must self-isolate for 14 days	When the child has completed 14 days quarantine period

**Yours Sincerely** 

Harinder Rana Headteacher











