

### **Charging and Remissions Policy**

#### **Introduction**

The Governing Body recognises the valuable contribution that the wide range of additional activities including clubs, practical activities, trips and residential experiences can make towards personal and social education of our children. The Governing Body aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the Academy and as additional optional activities.

#### **Charging Policy**

Any charges made by the Academy must meet the requirements of the Education Act 1996. The governors endorse the guiding principles contained in the Act, in particular that no child should have his/her access to the curriculum limited by charges.

#### **Charges**

Charges will not be made for any activities which form part of the National Curriculum requirements. No charge can be made for education during Academy hours. Exams are free of charge however parents will be asked to cover all costs in relation to resits. The Governing Body reserves the right to make a charge in the following circumstances for activities organised by the Academy.

#### **Activities outside Academy hours**

The full cost to each pupil of any activities deemed to be optional extras taking place outside Academy hours. This includes residential visits - a charge will be made for the cost of board, lodging and travel costs (subject to statutory exceptions). The cost will not exceed the actual cost of provision.

#### **Individual/Group Instrumental Tuition**

The cost for providing individual/group instrumental tuition for which the charge will not exceed the cost of provision.

#### **Charging in Kind**

The cost of materials, ingredients (or provision of them by parents) for practical subjects if the parents have indicated in advance that they wish to own the finished product.

#### **Voluntary Contributions / Exceptions**

The Governing Body may ask parents for a voluntary contribution towards the cost of any activity that takes place during Academy hours. Parents are under no obligation to make any contribution and pupils of parents who are unable or unwilling to contribute will not be discriminated against. In the event of insufficient voluntary contributions being made the activity may have to be cancelled and refunds will be given. Exceptional circumstances will be considered where parents are able to make some contribution towards the activity only, with each parent then expected to request a subsidy in writing and send to the Headteacher.